

# Public Document Pack

## Overview and Scrutiny Management Committee

Thursday, 14th August, 2014  
at 5.30 pm

Council Chamber - Civic Centre

This meeting is open to the public

### Members

Councillor Moulton (Chair)  
Councillor Hannides (Vice-Chair)  
Councillor Baillie  
Councillor Coombs  
Councillor Fitzhenry  
Councillor Keogh  
Councillor Morrell  
Councillor Dr Paffey  
Councillor Stevens  
Councillor Thorpe

### Appointed Members

Mrs U Topp, (Roman Catholic Church)  
R Wharton, The Church of England (Dioceses of  
Winchester & Portsmouth)

### Vacancies

- Primary Parent Governors Representative;  
and
- Parent Governor Representative

### Contacts

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Democratic Support Officer  
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Suki Sitaram  
Assistant Chief Executive  
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Email: [suki.sitaram@southampton.gov.uk](mailto:suki.sitaram@southampton.gov.uk)

## **PUBLIC INFORMATION**

### **Role of Overview and Scrutiny**

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

### **Overview and Scrutiny Management Committee**

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

### **Southampton City Council's Priorities:**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

### **Smoking Policy**

The Council operates a no-smoking policy in all civic buildings.

### **Mobile Telephones**

Please turn off your mobile telephone whilst in the meeting.

### **Fire Procedure**

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

### **Access**

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

### **Dates of Meetings: Municipal Year 2014/15**

<b>2014</b>	<b>2015</b>
12 June	15 January
10 July	12 February
14 August	12 March
11 September	16 April
16 October	
13 November	
11 December	

## CONDUCT OF MEETING

### TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

### RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

### BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

### QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

## DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

## **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

## **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## AGENDA

**Agendas and papers are now available online via the Council's Website**

### **1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

### **2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

### **3 DECLARATIONS OF SCRUTINY INTEREST**

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

### **4 DECLARATION OF PARTY POLITICAL WHIP**

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

### **5 STATEMENT FROM THE CHAIR**

### **6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

To approve and sign as a correct record the Minutes of the meeting held on 10th July 2014 and to deal with any matters arising, attached.

### **7 TRANSPORT PLANS FOR THE NEXT 15 YEARS IN SOUTHAMPTON**

Report of the Cabinet Member for Environment and Transport detailing Southampton's transport plans for the next 15 years with respect to overall strategy, update on the "My Journey" behaviour change programme and Member engagement, attached.

### **8 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

Report of the Assistant Chief Executive detailing the actions of the Executive and monitoring progress of the recommendations of the Committee, attached.

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SOUTHAMPTON CITY COUNCIL  
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE  
MINUTES OF THE MEETING HELD ON 10 JULY 2014

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Present: Councillors Moulton (Chair), Hannides (Vice-Chair), Baillie, Denness, Fitzhenry, Hammond, Morrell, Dr Paffey and Thorpe

Also in Attendance: Leader of the Council – Councillor Letts  
Cabinet Member for Education and Change – Councillor Jeffery  
Cabinet Member for Resources and Leisure – Councillor Barnes-Andrews

8. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Mr Wharton, Mrs Topp and Councillor Stevens. The Committee also noted that following receipt of the temporary resignation of Councillor Coombs from the Overview and Scrutiny Management Committee, the Head of Legal and Democratic Services, acting under delegated powers, had appointed Councillor Hammond to replace her for the purposes of this meeting.

9. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the Committee Meeting on 12<sup>th</sup> June 2014 be approved and signed as a correct record.

10. **FORWARD PLAN**

The Committee considered the report of the Assistant Chief Executive, detailing the items requested for discussion from the current Forward Plan.

**RESOLVED**

- (i) on consideration of the briefing papers relating to “Southampton City Strategy 2014-2025” and “Council Strategy 2014-2017”, the Committee recommended that:
  - a) issues relating to ‘travelling around the city’ be reflected in the Southampton City Strategy 2014-2025; and
  - b) when the targets for the Southampton City Strategy 2014-2025 and the Council Strategy 2014-2017 were available, that they be circulated to the Overview and Scrutiny Management Committee for comment.
- (ii) on consideration of the briefing paper relating to “Implementing the Council Strategy – Next Phase of the Transformation Programme”, the Committee recommended that:

- a) information on the progress made with the sub £100k procurement initiative be circulated to the Overview and Scrutiny Management Committee; and
  - b) the Cabinet Member for Education and Change be requested to attend the November meeting of the Overview and Scrutiny Management Committee and provide details of the projected savings and timescales against the Transformation projects and work- streams.
- (iii) on consideration of the briefing paper relating to “Consultation on Proposed Changes to the General Fund Revenue and Capital Budget”, the Committee recommended that, where available, background papers for each budget line in Appendix 2 of the cabinet report “Summary of Efficiencies and Service Reductions”, be circulated to the Overview and Scrutiny Management Committee.

11. **AIR QUALITY SCRUTINY INQUIRY - TERMS OF REFERENCE**

The Committee considered the report of the Assistant Chief Executive, seeking approval of the draft terms of reference and inquiry plan.

**RESOLVED**

- (i) that the draft terms of reference for the Scrutiny Inquiry be approved; and
- (ii) that following consultation with the Chair of the Scrutiny Panel, authority be delegated to the Assistant Chief Executive, to finalise the inquiry plan.

12. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee received and noted the report of the Assistant Chief Executive, detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.



# Agenda Item 7

<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	TRANSPORT PLANS FOR THE NEXT 15 YEARS IN SOUTHAMPTON		
<b>DATE OF DECISION:</b>	14 <sup>th</sup> AUGUST 2014		
<b>REPORT OF:</b>	CABINET MEMBER FOR ENVIRONMENT & TRANSPORT		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Paul Walker, Acting Head of Transport, Highways &amp; Parking</b>	<b>Tel:</b> 023 8083 2628
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<b>Director</b>	<b>Name:</b>	<b>Stuart Love</b>	<b>Tel:</b> 023 8091 7713
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<b>STATEMENT OF CONFIDENTIALITY</b>			
None			

## **BRIEF SUMMARY**

Southampton's bold and ambitious vision has transport at its heart. A vision that, once completed, will bring £3 billion of investment, creating jobs and bringing new homes to the city by 2030. With £1 billion of development already underway or in the pipeline, it is well on the way to achieving great things.

Part of this is to develop a capital programme in combination with a major behaviour change programme, My Journey. Changing attitudes and behaviour followed by locking-in these changes through physical infrastructure improvements will lead to a lasting legacy.

This paper, requested by OSMC, sets out Southampton's transport plans for the next 15 years with respect to overall strategy, update on the My Journey behaviour change programme and Member engagement.

## **RECOMMENDATION:**

- (i) The Committee is requested to consider and note this report.

## **REASON FOR REPORT RECOMMENDATIONS:**

In response to a request for this item to be discussed at the OSMC meeting in August 2014.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED:**

None.

## **TRANSPORT STRATEGY APPROACH**

1. Over £45 million has been awarded through a variety of funding streams with more awaiting an announcement. (see Figure 1 below). Significant funding was awarded from the Department for Transport's LSTF including a further award to Transport for South Hampshire (TfSH). Southampton led on the behaviour change element and a new sub-regional smart ticketing scheme which went live in August 2014.
2. To continue progressing and delivering its projects, the council has forged many effective partnerships. The council works closely with our Solent Transport partners, Hampshire County Council (HCC) and Portsmouth City Council (PCC), to deliver transport projects. For example, the My Journey campaign is now delivered collaboratively across all three authorities to maximise its potential.
3. A significant partnership was established initially to oversee and jointly deliver the LSTF. This was formalised between Southampton City Council, the University of Southampton and Sustrans to create a Centre for Sustainable Travel Choices. This unique partnership allows for staff to be 'seconded' to Southampton City Council, HCC and PCC allowing access to a wider skill base and achieving greater economies of scale.
4. The council has created effective working relationships with many internal council services and partner organisations, including Job Centre Plus which has helped almost 400 people improve their chances of finding suitable work opportunities through funding a limited period of bus travel.
5. The council has a strong commitment to improving health and sees active travel as a key part of health improvement plans. Projects have been delivered and continue to be developed with the public health team, NHS, and Sustrans, such as volunteer led cycle rides and walks and health referral schemes whereby patients are referred to an Active Travel officer to help them take up more physical activity (walking or cycling) and become healthier.
6. In addition, local businesses, schools, colleges and universities, hospitals, GP surgeries and community groups have all been engaged with the My Journey project and are actively doing their bit to raise awareness of sustainable alternatives to the car and reduce their own contribution.

Figure 1: Transport Policy Funding - Awarded

Source	Amount	Funding Period	SCC Contribution	Partnership Organisations
Local Sustainable Transport Fund (Small Bid) - DfT	£3.5M (Revenue) £0.45M (Capital)	March 2015	£1.7M	Sustrans & University of Southampton
Local Sustainable Transport Fund (Large Bid) - DfT	£11.3M (Revenue) £6.6M (Capital) - TfSH	March 2015	£2.33M - TfSH	Hampshire County Council & Portsmouth City Council
Regional Growth Fund – DfT	£10.0M (Capital)	January 2015	£1.4M	N/A
Better Bus Area Fund - DfT	£3.59M (Capital) £0.88M (Revenue) - TfSH	March 2014	£0.74M - TfSH	Hampshire County Council & Bus Operators
Local Pinch Point Funding (Bridges) - DfT	£2.47M (Capital)	March 2015	£1.72M	N/A
Cycle Safety Scheme – DfT	£250K	February 2014	£150K	Sustrans
High Street Renewal Fund	£88K	-	-	West Itchen Community Trust, St. Marys Traders Association & Solent University
Local Pinch Point Funding (Central Station) - DfT	£4.26M	March 2015	£2.0M	N/A
Clean Bus Technology Fund	£1.4m	March 2015	£70,300	£703,000
LSTF Revenue Funding 15/16	£1.55m	April 2015 – March 2016	£291,700	£278,250

Figure 2: Transport Policy Funding - Pending

Source	Amount	Funding Period	SCC Contribution	Partnership Organisations
DfT Underspend Bids*	£3.2m	March 2015	£0	£0
Clean Vehicle Technology Fund*	£890,000	September 2015- March 2015	£56,050	Bus Operators £440,000

7. The Southampton Local Transport Plan 3 sets out the strategy, policies and priorities for future transport infrastructure within the city, in line with Government policy.
8. The over-arching strategy of LTP3 shares a strategic framework for South Hampshire developed with Hampshire County Council and Portsmouth City Council and sets the strategy for the Solent Transport area for the next period until 2031.
9. The LTP3 aims to address a range of current and future challenges which impact on the transport network and influence people's travel behaviour and needs. These challenges include:-
  - ensuring that the vitality of the local economy is supported and enhanced;
  - reducing the environmental impacts of travel and transport, whilst adapting to cope with the anticipated impacts of climate change;
  - delivery of improvements to transport during a period of restrictions on public finance in the short to medium-term;
  - addressing the increasing problem of obesity and other health problems related to a lack of exercise through widening the range of travel options available to people;
  - improving access to the port and improving accessibility around the city in general; and
  - maintaining progress on improving road safety achieved during the previous LTP.
10. The LTP3 includes a three year Implementation Plan (2011/12 - 2014/15) which lists all the transport schemes proposed. The Implementation Plan is in the process of being reviewed and updated for the next three year period (2015/16 - 2017/18). The focus for transport investment within Southampton will be to support new development in the city centre, primarily through delivering interventions which accommodate additional travel demand through further modal shift.

### **Next three years (2015-2017)**

11. The programme over the next three years will concentrate on the following policy areas:-

#### **Active Travel**

- City Streets Public Realm Improvement Programme including:-
  - o Station Quarter South Side - part of the International maritime Promenade.
  - o Kingsbridge Lane – key link on the north side of station linking to the city centre.
  - o Green Mile (Queensway) – to support the Fruit and Veg market.
- Strategic Cycle Network/ Legible Cycle Network – Developing the network

further as well as adopting a policy for future bidding activity.

- Legible Cities – extension to existing system into district centres.

### **Traffic Management**

- Intelligent Transport Strategy aimed at enhanced management of the city centre road network.
- Variable Message Signing – to deliver enhanced information to motorists and manage the fluctuations in traffic flows associated with port related activities.

### **Bus Corridor Enhancements**

- Bus priority enhancements along key bus routes in the city including further developing bus priority at junctions through the Bus Punctuality Task Force (BPTF).
- Legible Bus networks of improved information and signage at bus stops and shelters.

### **Road Safety**

- Yearly programme – 6 schemes identified as priorities for delivery subject to funding.

### **Road Capacity enhancement**

- Redbridge Roundabout junction improvements to address a major pinch point in the city.

### **Development Enabling**

- Watermark West Quay – New public realm
- Royal Pier Waterfront – Red funnel relocation/ New marshalling yard and public realm.

## **Longer Term infrastructure schemes 2017-2021**

12. Longer term infrastructure plans will be guided by strategic land use, transport and economic policy as set out in the Councils planning policy documents and Solent wide by the Local Economic Partnership. Key focus areas include (and illustrated in Appendix A):

- Transport infrastructure to support Itchen Riverside development. This will include opening up the waterside for pedestrian and cycle access;
- Station Quarter (South) – Development proposals on the south side of the development will require some major changes to the road network to

- support the city centre master plan;
- Eastern Access (A3024) – To support access to the city from the east there is a need to address a major bottleneck into the city at Northam Rail bridge;
- East-West Connectivity – Including enhancements to the Southampton to Portsmouth rail links and also to the M27 to deliver greater mobility for the sub region's workforce and facilitate the Solent areas aspirations for growth.

### **My Journey Programme LSTF Behaviour Change Programme**

13. The programme is delivered by a partnership formed of Southampton City Council, Sustrans and University of Southampton. Other organisations and agencies help with key projects and services but the overall responsibility for the delivery rests with this partnership, with the city council as the accountable body. A Programme Board exists to monitor and guide the programme and receive regular progress reports.
  
14. The targets for the programme include:
  - A 12% modal shift away from private car use toward other modes of transport.
  - A real-terms cut in emissions from transport (including freight) of between 10 and 20%, even despite the forecasted addition of seven million (more) trips per annum over the next 20 years.
  - To facilitate the development aspirations of the city including 100,000 sqm of new retail space, 110,000 sqm of office space, 5,450 new homes and creating 6,700 new jobs.

### **Summary of progress**

15. The Southampton Sustainable Travel City Programme has now been spearheading the implementation of innovative projects and models of delivery for nearly three years. In this time significant strides have been made. Programme highlights include:
  - Awareness of the city's travel brand has increased from an already impressive 37% to 53% who have seen and understood the brand (over 1500 surveyed). Of this number 70% have started walking or cycling since the beginning of 2014
  - Support has been given to over 72 businesses representing over 23,000 employees; Bike It, Bikeability and STARS activities and events have been held in over 83% of the city's 77 schools leading to over 18,000

interactions with pupils; cycling in schools has increased by over 320%, and over 6,700 households have been provided with free travel advice and incentives

- The number of daily cycling trips increased by 12% whilst daily traffic reduced by 3.2% between 2011 and 2013 (it is important to note that there will be a lag with the data measuring the effect of the MyJourney programme on modal shift. Final figures won't be available until autumn 2015 accounting for the whole programme up to March 2015).
- Sky Ride Southampton 2013 attracted over 10,000 people to the five mile traffic free cycle route around the city centre. Sky Ride 2014 bettered these figures with over 12,000 registered attendees;
- 25 Sky Ride Local rides took place over the summer of 2013 with 412 participants; further Sky Ride Local events are currently taking place with 127 Health walks were held across the city for residents with over 1,400 instances of participation;
- Cycle parking and pedestrian access facilities were improved at 12 schools in the city with 10 scheduled to be improved during 2014;
- 15 schools achieved Modeshift (national school travel planning network) Bronze accreditation – the highest number of accredited travel plans of any single authority in the country;
- Over 2,400 children have been trained via Bikeability;
- Since the start of the My Journey programme the Bike-It project has delivered over 270 events in over 46 schools with over 18,000 participants. This has resulted in a 5.3% increase in the number of pupils regularly cycling to school and a 2.7% increase in pupils travelling to school actively;
- We have exceeded targets for business engagement in the city. Support has been given to over 72 businesses representing over 23,000 employees;
- Over 2,300 individuals looking to access employment were helped through the 'In To Work' project;
- Over 18,000 pupils in Southampton took part in Walk to School Week;
- The SEN Independent Travel Training project led to 50 children travelling independently achieving significant savings;
- The Sustainable Distribution Centre launched in February 2014 providing freight consolidation and storage services for the council, universities, surrounding district authorities and businesses in the city involving close working with major retailers, local hauliers and the Port Authorities;

- The Big Pedal saw 33 events take place in 10 days delivering over 9,500 sustainable journeys to school. Cycling at Mansel Park School increased from 1% to 28% over the two weeks;
- Over 6,700 households have been provided with free travel advice and incentives through the Personal Journey Planning project undertaken in Millbrook and Portswood;
- Over 16,000 website ([www.myjourneysouthampton.com](http://www.myjourneysouthampton.com)) visits between February and April;
- 2.6% rise in cycling trips in the city following the latest My Journey marketing campaign.

### **Value for Money**

16. Recent work undertaken independently from by the Department of Transport suggest indicate that the Large LSTF bid delivering behaviour change, smart ticketing and infrastructure improvements are delivering a Benefit Cost (BCR) of 7.3. That means for every £1 spent on these projects society derives a benefit of at least £7.30. For the Sustainable Travel Choices project the measures might be expected to deliver a Benefit Cost Ratio of 3.6. However, if other relevant benefits (Health, CO<sub>2</sub>, Noise, and the direct benefit of improved travel conditions) are considered, the BCR could be expected to increase by a factor of between 2 and 8 (i.e. the real BCR would be between 7.2 and 29:1).

### **Member Engagement**

#### **Ward Councillor Consultation**

17. Through their strong links with residents in their wards, Councillors have a key role to play during public consultations.

#### **Resident Parking Zone Review**

18. Following the introduction of charges for permits in Resident Parking Zones, Southampton City Council is currently carrying out a review of parking restrictions in residential areas. As part of this review, a survey of all households eligible for a permit was carried out in March 2014.
19. All Councillors were notified of the survey in advance and there was evidence that Councillors in affected wards were actively discussing the review with



residents.

20. Councillors were informed of the results of the survey and the project team have been holding a series of workshops to review the results from the Residents Parking Zone survey and to develop an initial action plan for each zone if amendments/changes are needed.

21. Workshops held so far:

- Zones 2 and 3 – Councillor Payne, Councillor Chamberlain and Councillor Hammond (26th June)
- Zone 7 – Councillor Morrell and Councillor Thomas. Apologies received from Councillor Spicer and Councillor Kaur. (11th July)
- Zones 7, 9 and 10 – Councillor B. Harris and Councillor L. Harris. Apologies received from Councillor Hannides. (15th July)
- Zone 1 – Councillor Bogle, Councillor Noon and Councillor Tucker (19th August)

Other workshops to follow.

22. A wider city consultation aimed at other local residents, businesses and community groups is being carried out in August and Councillors have again been informed of this survey.

23. Feedback from the consultation and workshops will be used to develop a revised Residents Parking Policy. Once this is approved by Cabinet it will provide a consistent framework for implementing or amending parking restrictions in residential areas including those discussed in the Resident Parking Zone workshops.

The TRO consultation process is shown in Appendix 2.

## **RESOURCE IMPLICATIONS**

### **Capital/Revenue:**

24. No implications at this stage

### **Property/Other:**

25. No implications at this stage

## LEGAL IMPLICATIONS

### Statutory Power to Undertake Proposals in the Report:

26. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

### Other Legal Implications:

27. None

## POLICY FRAMEWORK IMPLICATIONS

28. These will be defined as the work progresses.

KEY DECISION? No

WARDS/COMMUNITIES AFFECTED:

All

## SUPPORTING DOCUMENTATION

### Appendices :

1.	SUMMARY OF KEY TRANSPORT INFRASTRUCTURE PLANS PRESENTED TO LEP
2.	TRO CONSULTATIONS

### Documents In Members' Rooms:

1.	None
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### Equality Impact Assessment:

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out?	No
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### Other Background Documents

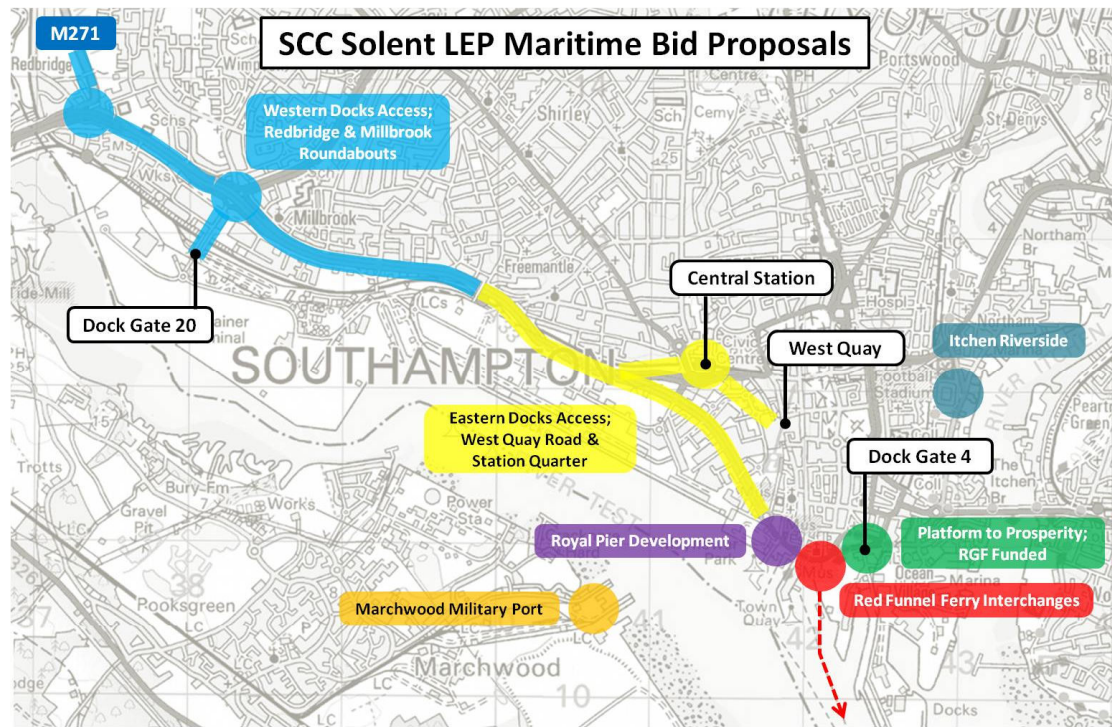
#### Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	None	
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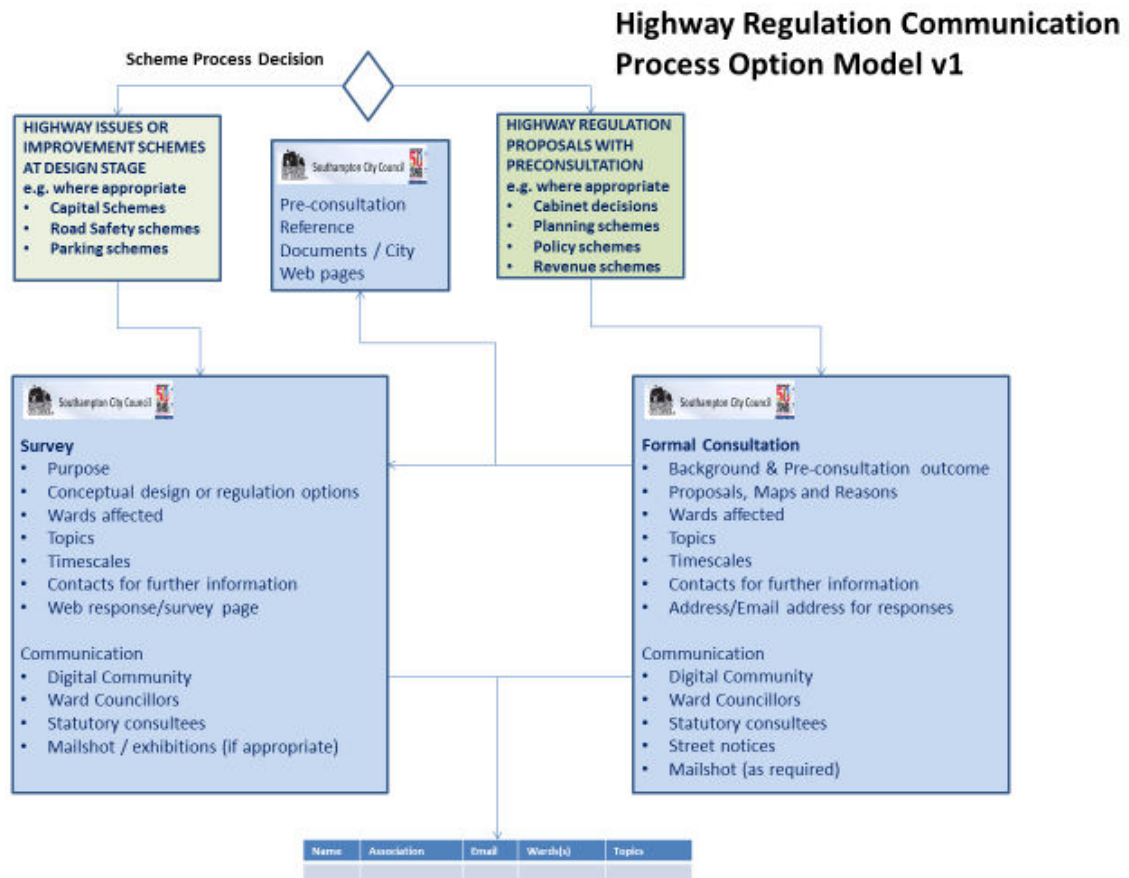
# Appendix 1: SUMMARY OF KEY TRANSPORT INFRASTRUCTURE PLANS PRESENTED TO LEP.



## Appendix 2: TRO Consultations

Transport and Highways are currently developing a consultation process to ensure that Councillors are kept informed of significant changes to the highway or footway in their wards.

A two stage process is envisaged as outlined in the tables below;



# Agenda Item 8

<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
<b>DATE OF DECISION:</b>	14 <sup>TH</sup> AUGUST 2014		
<b>REPORT OF:</b>	ASSISTANT CHIEF EXECUTIVE		
<b><u>CONTACT DETAILS</u></b>			
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<b>STATEMENT OF CONFIDENTIALITY</b>			
None			

## **BRIEF SUMMARY**

This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

## **RECOMMENDATION:**

- (i) That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.

## **REASON FOR REPORT RECOMMENDATIONS**

1. To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. None.

## **DETAIL (Including consultation carried out)**

3. Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.
4. Appendix 2 of the report outlines the progress of the sub £100k procurement programme. The Council is centralising spend activities below £100,000 and introducing a single operating model using Capita in order to drive greater value through smarter procurement driving savings, delivering sustainability, visibility, better operating processes and greater flexibility. The project is following a phased roll-out programme.
5. The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed.

Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.

## RESOURCE IMPLICATIONS

### Capital/Revenue

6. None.

### Property/Other

7. None.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

8. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

### Other Legal Implications:

9. None

## POLICY FRAMEWORK IMPLICATIONS

10. None.

**KEY DECISION?** No

<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report
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## SUPPORTING DOCUMENTATION

### Appendices

1.	Monitoring Scrutiny Recommendations –14 <sup>th</sup> August 2014
2	Sub £100k Programme Update

### Documents In Members' Rooms

1.	None
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### Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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### Other Background Documents

#### Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 14<sup>th</sup> August 2014

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
10/07/14	Leader's	City Strategy / Council Strategy	1) That, the issue of getting around the city be reflected in the City Strategy.	The outcomes in the draft City Strategy to be considered by Southampton Connect at their meeting in August reflect the need to have good transport infrastructure.	
			2) That, when available, the targets for the City and Council Strategies are circulated to the OSMC for comment	The draft strategies will be circulated before the next OSMCV meeting in August.	
10/07/14	Education & Change	Transformation	1) That information on the progress made with the sub £100k procurement initiative be circulated to the Committee.	Circulated to the committee meeting in August	
			2) That the Cabinet Member attends the OSMC meeting in November with details of the projected savings and timescales against the Transformation projects / workstreams.	Agreed.	
10/07/14	Resources & Leisure	Consultation on proposed changes to the General Fund Revenue Budget	1) That, where available, background papers for each budget line is circulated to the Committee.	Background Papers circulated 15/07/14	Completed

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**BRIEFING PAPER**

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**SUBJECT:** SUB £100K PROGRAMME UPDATE  
**DATE:** 14 AUGUST 2014  
**RECIPIENT:** OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

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**THIS IS NOT A DECISION PAPER****SUMMARY:**

The Council is centralising spend activities below £100,000 and introducing a single operating model using Capita in order to drive greater value through smarter procurement driving savings, delivering sustainability, visibility, better operating processes and greater flexibility.

Capita will process all PO's above £1,000 and manage all spend from £0 to £100,000. Spend below £1000 will be controlled through grouping spend together, putting contracts in place and by using Procurement Cards (P-cards). Capita will manage these aspects on our behalf and will analysis the P-card data.

Phased rollout of the service commenced on 1<sup>st</sup> April 2014 and will be completed council-wide by the end of the year. Savings of £1.6m are guaranteed over the 5 year contract to ensure that the solution is cost neutral to the Council.

Savings target of £6m over the 5 year contract period are target of which £3.7m will come from General Revenue Fund (GRF).

**BACKGROUND and BRIEFING DETAILS:**

1. The sub-£100k service is following a phased roll-out programme:
  - The City Services Team were first to go live on the 1<sup>st</sup> April 2014 as a pilot
  - All of Environment and Economy Directorate on the 14<sup>th</sup> July 2014.
  - Corporate Services are scheduled to go live at the end of September 2014
  - The People's Directorate are scheduled to go live in November 2014

As the Roll-Out is phased the savings will ramp up towards the end of the first Financial Year as all spend comes under management of the sub-£100k team.

**Consultation & Communications**

2. To effectively manage the change to the sub-£100k buying, PO processes and procedures, a structured communications and stakeholder engagement plan has been implemented. While communication has gone out Council-wide a number of specific actions have been taken for the areas to which the service has been rolled out:
  - DMT briefings;
  - 1-2-1 sessions with Divisions clarifying process and opportunities to enable savings;
  - User groups;
  - Regular post implementation surgeries;
  - Supplier engagement and on boarding of suppliers to the Quotation portal
  - Direct engagement by sub-£100k team members with stakeholders

**Resource and Policy Implications**

